

Self-Inspection Checklist for Temporary Food Facilities

PRE-OPENING REQUIREMENTS: COMPLETE BEFORE BEGINNING FOOD PREPARATION / DISTRIBUTION

POTABLE WATER

- ☐ Approved supply of potable water provided
 - Commercially purchased bottled water or municipal water

LIQUID WASTE/OIL DISPOSAL

- ☐ Booth operator has identified an approved location for disposal of liquid waste and oil

FOOD BOOTH STRUCTURE AND OPERATIONS

- ☐ Soundly constructed with overhead protection and large enough to accommodate all food and equipment (no food preparation is allowed outside of booth)
- ☐ **Booths that handle open food shall have:**
 - Fully enclosed booth with approved 16-mesh fly-screening or canvas on all sides OR other approved means of protecting food from contamination by flies
- ☐ Hand wash station is set-up with at least running water, soap and disposable towels
- ☐ **Utensil wash station** is set-up and ready-to-use inside booth consisting of 3 containers large enough to hold largest piece of equipment or utensil
 - Soapy water in 1st container
 - Clean water in 2nd container
 - Sanitizing solution in 3rd container
(i.e. / 1 tablespoon of bleach for each gallon of water)

NOTE: An exception to utensil wash station being required would be to provide enough utensils to swap out at frequent intervals during operation. (At least every 4 hours)

- ☐ All equipment and utensils approved for use
 - Made of safe material and easy-to-clean
 - No galvanized utensils/containers in contact with acidic foods
 - All utensils and cooking equipment are off the floor and inside facility (except grills and deep fat fryers)
- ☐ Live animals not allowed in booth or cooking areas
- ☐ Sanitizing solution for wiping cloths provided
(For example, use 1 tablespoon of unscented bleach for each gallon of water for a concentration of 50-100 PPM chlorine)

FOOD PREPARATION AND HANDLING

- ☐ Food from an approved source – no foods stored or prepared in a private home
- ☐ No open food stored or displayed at service counters
- ☐ Only foods allowable by regulations provided unless a Hazard Control Plan submitted to the health department has been approved
- ☐ All open food stored inside facility and off the floor
- ☐ Calibrated probe-type metal thermometer provided
- ☐ Food temperature control:
 - Enough equipment provided to hold ALL
 - Cold foods at or below 41°F
 - Hot foods at or above 135°F
- ☐ Required minimum cooking temperatures monitored. (pork 145°F, fish 145°F, ground meat 155°F, poultry/stuffed foods/reheat 165°F)
- ☐ Utensils or disposable gloves to provide no bare hand contact with food

EMPLOYEE HABITS

- ☐ Employees keep hands clean and wash hands frequently
- ☐ Employees have no open sores or communicable disease(s)
- ☐ All food handlers are wearing clean clothing and hair is restrained, if needed
- ☐ No smoking allowed in food facility or grill/deep-fat fryer area

POSTINGS

NOTE: Valid permit allowing operation of temporary food facility to be posted upon issuance

- ☐ **Self-inspection checklist visibly posted inside booth**

SIGNATURE OF BOOTH OPERATOR COMPLETING CHECKLIST:

DATE: