

HABERSHAM COUNTY BOARD OF COMMISSIONERS

EXECUTIVE SUMMARY

SUBJECT: Senior Center Personnel

DATE: 11.6.2022

☒ **RECOMMENDATION**

☐ **POLICY DISCUSSION**

BUDGET INFORMATION:

☐ **STATUS REPORT**

ANNUAL-

☐ **OTHER**

CAPITAL-

COMMISSION ACTION REQUESTED ON: November 21, 2022

PURPOSE: Senior Center request approval to move two (2) part time positions to one (1) full time position. Both part time positions are kitchen coordinators.

BACKGROUND / HISTORY: Senior Center is budgeted two (2) part time positions, with pay rates of \$12.81. Both positions work a combined 58 hours weekly. Currently only one (1) position is filled. The struggle is real to hire and place part-time positions in our kitchen coordinator role.

FACTS AND ISSUES: If entry wage is increased to \$15.00 this would mean for a full-time position , \$15.00 at 2080 hours, (40-weekly) = \$31, 200 with additional overhead employee cost at 30%, would be \$40,560.00, annually. Two (2) part time employees can provide 58 hours weekly times (x) 52 weeks at \$15.00 would be \$45,240. We will see a cost savings in my budget of \$4,680 annually if we move to a full-time position. Please also consider going from part-time to full-time we will reduce weekly hours by 18. As I indicated in my history above, I believe combing these two positions to become full time ensures I have a committed person who can offer stability in our critical kitchen role.

OPTIONS:

- 1) Approve recommendation to combine two (2) part time positions to one (1) full time position.
 - 2) Deny recommendation to combine two (2) part time positions to one (1) full time position.
 - 3) Commission defined alternative
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RECOMMENDED SAMPLE MOTION: Consider combining two (2) part time positions to become one (1) full time position.

DEPARTMENT:

Prepared by: Kathy Holcomb

Director: _Kathy Holcomb_

**ADMINISTRATIVE
COMMENTS:** _____

_____ **DATE:** _____

County Manager
