

HABERSHAM COUNTY BOARD OF COMMISSIONER
EXECUTIVE SUMMARY

SUBJECT: Senior Center HVAC Replacement

DATE: June 10, 2022

☒ **RECOMMENDATION**

☐ **POLICY DISCUSSION**

BUDGET INFORMATION:

☐ **STATUS REPORT**

ANNUAL-

☐ **OTHER**

CAPITAL- \$32,000

COMMISSION ACTION REQUESTED ON: June 20, 2022

PURPOSE: To request Commission approval to contract with D’Peach of Georgia, Inc. for the purchase and installation of a new HVAC system at the Senior Center.

BACKGROUND / HISTORY: Habersham County sought request for proposals for the replacement of two split system HVAC units and disposal of existing equipment. Two RFPs were submitted and met all required specifications. D’Peach of Georgia, Inc. provided the lowest proposal, with two options for equipment brands due to supply chain delays. The York system option was \$3,169 higher, but available immediately as opposed to the 24-week lead time for the Carrier system. The existing system at the Senior Center is not functioning properly, creating an immediate need for replacement.

FY2022 budget has \$36,000 earmarked for Senior Center HVAC replacement in CIP. D’Peach of Georgia Inc’s proposed cost of \$32,000 provides the opportunity to upgrade the thermostats and clean the ducts.

FACTS AND ISSUES:

- a. Two RFPs were submitted and met all required specifications. D’Peach of Georgia, Inc. provided the lowest proposal.
 - b. D’Peach of Georgia provided two options for equipment brands due to supply chain delays. The York brand was \$3,169 more expensive but available immediately.
 - c. FY2022 earmarked \$36,000 to be paid out of CIP. D’Peach of Georgia, Inc.’s proposal price is \$32,000, which is \$4,000 under budget providing the opportunity to upgrade the thermostats and clean the ducts.
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OPTIONS:

- 1) Approve contracting with D’Peach of Georgia, Inc. for the purchase and installation of Senior Center HVAC replacement.
 - 2) Deny contracting with D’Peach of Georgia, Inc. for the purchase and installation of Senior Center HVAC replacement.
 - 3) Commission defined alternative.
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RECOMMENDED SAMPLE MOTION: Move to approve contracting with D’Peach of Georgia, Inc. for the purchase and installation of Senior Center HVAC replacement.

DEPARTMENT:

Prepared by:

Director _____

**ADMINISTRATIVE
COMMENTS:** _____

_____ **DATE:** _____
County Manager
