



tusa | Consulting Services
Raising the Bar in Critical Communications



Habersham County, Georgia

*Proposal to Provide Consulting Services for the
Development of IGA/MOUs*



October 11, 2021

Alicia Vaughn
Habersham County Manager
130 Jacob's Way, Suite 301
Clarkesville, GA 30523

Subject: Proposal to Provide Consulting Services for the Development of IGA/MOUs

Dear Ms. Vaughn,

It is my pleasure to submit Tusa Consulting Services' (TUSA) proposal to provide Habersham County with consulting services for the development of Intergovernmental Agreement (IGA) or Memorandum of Understanding (MOU). TUSA has been in business for over 29 years, and has been nationally recognized by Mission Critical Magazine as one of the top communication consultants in the industry.

If you have any questions about our proposal, feel free to contact me directly.

Warmest Regards,

John "Dean" Hart, CEO
Tusa Consulting Services, LLC
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SECTION **A** *Scope of Work*



SCOPE OF WORK OVERVIEW

Task 1 - Participate in Meetings

TUSA will schedule and participate in meetings between Habersham County and the Cities of Habersham County to help frame the language that will be used in an Intergovernmental agreement (IGA) or Memorandum of Understanding (MOU) for use of the upcoming County-Wide 800 MHz P25 Public Safety Radio System. TUSA will work with each party to outline a formal document that describes how each governmental agency will participate with the radio system and what financial contribution shall be agreed upon. TUSA will act as a liaison with the vendor (Communication International) for any amendments or changes to the contract based upon communication with the Cities and County.

Task 2 - Draft IGA/MOU Documents

TUSA will draft an IGA/MOU for the County and for each of the Cities. TUSA will circulate the IGA/MOU for comments and will make requested revisions. TUSA will communicate the details of the final IGA/MOU documents with the vendor to ensure all parties are in agreement of the terms and responsibilities.

Pricing

The following fee proposal is based off an hourly rate of \$165 an hour. All expenses are invoiced at cost, with no markup. The price listed below is a not to exceed price.

Habersham County - Develop IGA/MOUs		<u>Consultant</u>	<u>Hourly</u>	
	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Cost</u>
Task 1 - Participate in Meetings (Onsite Trip)		80	\$165.00	\$13,200.00
Task 2 - Draft IGA/MOU Documents		64	\$165.00	\$10,560.00
			Expenses	\$3,196.40
			Phase I Total	\$26,956.40