

HABERSHAM COUNTY BOARD OF COMMISSIONERS

EXECUTIVE SUMMARY

SUBJECT: Habersham County Lawn Care Service

DATE: June 11, 2021

☒ (X) RECOMMENDATION

☐ () POLICY DISCUSSION

BUDGET INFORMATION:

☐ () STATUS REPORT

ANNUAL- \$48,020 total (\$38,340 General Funds

☐ () OTHER

\$8,800 is Airport & \$880 is Emergency Services)

CAPITAL-

COMMISSION ACTION REQUESTED ON: June 21, 2021

PURPOSE: To request Commission approval to contract with The Lawn Keeper Lawn Care, Inc. for Habersham County's lawn care services for fiscal year 2022 with an option to renew for fiscal years 2023 and 2024 if we incur no price increase or a price increase of 10% or less.

BACKGROUND / HISTORY: Habersham County sought request for proposals for base lawn care services for 26 locations. Two RFPs were submitted and met all required specifications. The Lawn Keeper provided the lowest annual cost of \$48,020 of the two bids that were received. The Contract is to begin July 1, 2021, and will run through June 30, 2022, with the option to renew for two additional one-year periods. The \$48,020 includes \$8,800 coming from the Airport Fund and \$880 coming from the Emergency Services Fund making the total General Fund amount \$38,340. Additionally, The Lawn Keeper will provide additional services on an as needed basis as part of this RFP.

FACTS AND ISSUES:

- a. Base Lawn Care Services cover 26 locations for an annual cost of \$48,020.
 - b. The Lawn Keeper is to provide a 10-day rotation schedule for 23 locations and a 7-day rotation schedule for 3 locations from March until November.
 - c. The Lawn Keeper will provide a single itemized bill to Habersham County Finance Department for payment.
 - d. Additional lawn service (spray flower beds, spray weed killer, fertilize lawn, trim bushes, leaf removal, tree and limb removal, install bark) will be performed on an as needed basis at an additional cost.
 - e. The \$48,020 includes \$8,880 coming from the Airport Fund and \$880 coming from the Emergency Services Fund making the total General Fund amount \$38,340.
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OPTIONS:

- 1) Approve year one Lawn Care Service with The Lawn Keeper for all Habersham County 26 locations.
 - 2) Deny Lawn Care Service with The Lawn Keeper for all Habersham County 26 locations.
 - 3) Other defined Board of Commissioners action.
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RECOMMENDED SAMPLE MOTION:

Move to approve year one Lawn Care Service with The Lawn Keeper for all 26 Habersham County locations.

DEPARTMENT:

Prepared by:

Director _____

**ADMINISTRATIVE
COMMENTS:** _____

County Manager **DATE:** _____



Finance Department

130 Jacob's Way, Suite 302, Clarkesville, GA 30523

706-839-0200 Fax: 706-839-0219

www.habershams.com

June 11, 2021
10:00 AM EST

Lawn Care Services

[illegible]

The Lawn Keeper Lawn Care, Inc.

125 Danancy Ln, Alto, Georgia 30510

Post Office Box 711, Baldwin, Georgia 30511

706-776-1222 / 706-499-0473

Responses to Qualifications and Experience:

1. The Lawn Keeper Lawn Care, Inc. has been incorporated since 2005 as a S-corporation. Neither the business nor any of its officers have ever filed bankruptcy, under the Bankruptcy Act or any other means.
2. The Lawn Keeper Lawn Care, Inc. holds a current Habersham County business license, #14592, that was renewed on January 28, 2021.
3. The Lawn Keeper Lawn Care, Inc. holds a current Pesticide Contractors license, #16469, with the Pesticide Applicator's license, #08352, valid through June 30, 2024.
4. Business references:
 1. Alston Ridge Homeowners Association – Benny Cheek – 770-519-9512
 2. City of Cornelia - Andy Pilgrim - 706-490-4613
 3. Sugar Hill Dental - Allen Jorgensen - 404-271-5526

S Nancy Shubert

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the requirements.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the bidder has liability insurance and a declaration of insurance form will be provided before the commencement of any work.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **June 11, 2021 at 10:00 a.m.** but may not be withdrawn after such date and time.

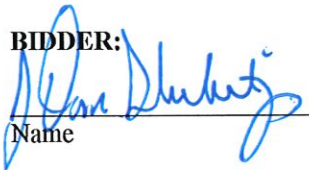
That Habersham County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Habersham County reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that Habersham County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

 _____
Name Title

CEO

 _____
Name Title

CFO

AFFIX CORPORATE SEAL (If Applicable)

LIST OF LAWN CARE SERVICE SITES

SITE NO.	ADDRESS	DESCRIPTION	MONTHLY AMOUNT
1	Habersham County Old Courthouse 555 Monroe Street, Unit 20 Clarkesville, GA 30523	Services Include: Cutting grass, weed eating, & blowing sidewalks every <u>7 calendar days</u> .	* \$ 183.33
2	Habersham County Judicial Center 295 Llewellyn Street Clarkesville, GA 30523 *Also York Street – cutting grass 7 calendar days*	Services Include: Cutting grass, weed eating, & blowing sidewalks every <u>7 calendar days</u> . Mowing bank <u>2 times a month</u> . Trim bushes every <u>2nd cut</u> .	** \$ 750.00
3	Ivy Mountain Tower 2471 Ivy Mountain Road Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> . ***	\$ 110.00
4	Tallulah Falls Tower 225 Gilbert Gate Road Tallulah Falls, GA 30573	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> .	\$ 61.11
5	Animal Care & Control 4123 Toccoa Highway, Suite B Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> .	\$ 48.89
6	Public Defender's Office 226 Grant Street Clarkesville, GA 30523	Services Include: Cutting grass, weed eating, & blowing sidewalks every <u>10 calendar days</u> .	\$ 73.33
7	DFACS Office 1045 Grant Street Clarkesville, GA 30523	Services Include: Cutting grass, weed eating, & blowing sidewalks every <u>10 calendar days</u> .	\$ 97.78
8	Fairgrounds & Horse Arena 4123 Toccoa Highway, Suite A Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> .	\$ 378.89
9	Habersham County 911 Center 175 EOC Drive Mt. Airy, GA 30563	Services Include: Cutting grass, weed eating, & blowing sidewalks every <u>10 calendar days</u> .	\$ 220.00

* 33 cuts provided from March through November
 ** 30 cuts provided from March through November
 *** 22 10-day cuts provided from March through November

LIST OF LAWN CARE SERVICE SITES – CONTINUED

SITE NO.	ADDRESS	DESCRIPTION	MONTHLY AMOUNT
10	Habersham County Senior Center and Wellness Center 217 Scoggins Drive Demorest, GA 30535	Services Include: Cutting grass, weed eating, & blowing sidewalks every <u>10 calendar days</u> .	\$ 158.89
11	AVITA Community Partners 196 Scoggins Drive Demorest, GA 30535	Services Include: Cutting grass, weed eating, & blowing sidewalks every <u>10 calendar days</u> .	\$ 171.11
12	Habersham County Extension Office 555 Monroe Street, Unit 20 Clarkesville, GA 30523	Services Include: Cutting grass, weed eating, & blowing sidewalks every <u>10 calendar days</u> .	\$ 36.67
13	Habersham County Health Department 185 Scoggins Drive Demorest, GA 30535	Services Include: Cutting grass, weed eating, & blowing sidewalks every <u>10 calendar days</u> .	\$ 122.22
14	Habersham County Fire Depart. – Station 8 123 Old Chimney Mountain Road Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> .	\$ 73.33
15	Habersham County Fire Depart. – Station 9 4263 Hollywood Highway Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> .	\$ 97.78
16	Habersham County Fire Depart. – Station 11 1302 Fairview School Road Demorest, GA 30535	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> .	\$ 97.78
17	Habersham County Fire Depart. – Station 12 2975 Duncan Bridge Road Cornelia, GA 30531	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> .	\$ 85.56
18	Habersham County Fire Depart. – Station 13 2665 Habersham Mills Road Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> .	\$ 110.00
19	Habersham County Fire Depart. – Station 14 6400 Camp Creek Road Mt. Airy, GA 30563	Services Include: Cutting grass & weed eating every <u>10 calendar days</u> .	\$ 97.78

LIST OF LAWN CARE SERVICE SITES – CONTINUED

SITE NO.	ADDRESS	DESCRIPTION	MONTHLY AMOUNT
20	Habersham County Fire Depart. – Station 15 6579 New Liberty Road Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days.</u>	\$ 97.78
21	Habersham County Fire Depart. – Station 16 6357 State Highway 17 Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days.</u>	\$ 97.78
22	Habersham County Fire Depart. – Station 17 & Historic Oak 4455 The Orchard Road Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days.</u>	\$ 207.78
23	Habersham County Emergency Service Depart. – 125 Robertson Loop Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days.</u>	\$ 97.78
24	Habersham County Administration Building – 130 Jacob's Way, Clarkesville, GA 30523	Services Include: Cutting grass, weed eating, blowing sidewalks every <u>7</u> <u>calendar days.</u> Trim bushes every 2 nd cut.	* 466.67
25	Fuel Farm, Road Dept Shop, & Fleet Dept Shop – 4218 Toccoa Highway, Clarkesville, GA 30523	Services Include: Cutting grass & weed eating every <u>10 calendar days.</u>	415.56
26	Habersham County Airport 1112 Airport Road Cornelia, GA 30531 Services Include: - Cutting grass, weed eating, & blowing around all Hangars every <u>10 calendar days.</u> - Cutting 10 feet off the back Taxiway (about two passes) every <u>10 calendar days.</u> - Cutting grass, weed eating, & blowing inside the Windsock section every <u>10 calendar days.</u> - Cutting grass 15 feet off all asphalt on Taxiway & Runway Lights every <u>10 calendar days.</u>	- Cutting grass in a “V” shape in front of the Runway Lights and Landing Lights every <u>10 calendar days.</u> - Cutting grass, weed eating, & blowing around Terminal Building, Fuel Farm, and Airport Entrance every <u>10 calendar days.</u> - Cutting grass inside and outside the Airport entrance and to the Airport Sign every <u>10 calendar days.</u>	\$ 977.78

* 30 cuts provided from March through November

	EXTRA SERVICES PERFORMED ON AN AS NEEDED OR UPON REQUEST BASIS	PER OCCURANCE
1	Spray Flowerbeds	\$ <i>Will Incl. w/cut</i> /SqFt
2	Flowerbed Cleanup (pull weeds, install landscape fabric, install new mulch)	\$ <i>.33</i> /SqFt
3	Spray Weed Killer	\$ <i>.0044</i> /SqFt
4	Fertilize Lawn	\$ <i>.005</i> /SqFt
5	Trim Bushes	\$ <i>3</i> /bush
6	Pre-Emergent (Labor & Materials)	\$ <i>.0036</i> /SqFt
7	Leaf Service	\$ <i>Same as lawn service price</i> /SqFt
8	Trim & Remove Tree Limbs	\$ <i>25/tree</i> /SqFt
9	Spring Pre-Emergent	\$ <i>.0036</i> /SqFt
10	Install Red Bark (Labor & Materials)	\$ <i>.25</i> /SqFt
11	Install Brown Bark (Labor & Materials)	\$ <i>.25</i> /SqFt

Habersham County understands that services not listed may be required/added at any given time. The list above is a representation of current services required.

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF Georgia

COUNTY OF Habersham

Owner, Partner or Officer of Firm, The Lawn Keeper Lawn Care, Inc. - 125 Danancy Ln, Alto, GA
Company Name, Address, City and State 30510

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of Habersham County or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of Habersham County or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

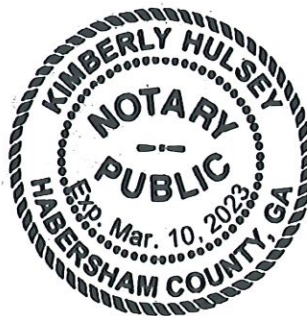
FIRM NAME The Lawn Keeper Lawn Care, Inc.

SIGNATURE S Nancy Shubert

TITLE CFO

Subscribed and sworn to before me this 10 day of 20 21

Kimberly Hulsey
NOTARY PUBLIC



CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by Habersham County. The bidders may be declared, by Habersham County, ineligible for further contracts with Habersham County until satisfactory proof of intent to comply shall be made by the vendor. The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

The Lawn Keeper Lawn Care, Inc.
BIDDER

S. Nancy Shubert
SIGNATURE

CFO
TITLE

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
The Lawn Keeper Lawn Care, Inc.

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶
☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)
125 Danany Ln
City, state, and ZIP code
Alto GA 30510

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

				-							
--	--	--	--	---	--	--	--	--	--	--	--

Employer identification number

2	0	-	2	2	4	2	7	3	9
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Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ S. Nancy Shubert Date ▶ 6-10-21

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



Office of County Commissioners
130 Jacob's Way, Suite 337, Clarkesville, GA 30523
706-839-0200 Fax: 706-839-0219
www.habershamga.com

**STATE OF GEORGIA PROGRAM VENDOR/CONTRACTOR
AFFIDAVIT AND AGREEMENT**

COMES NOW before me, the undersigned officer duly authorized to administer oaths, the undersigned contractor, who, after being duly sworn, states as follows:

By executing this affidavit, the undersigned contractor verifies it's compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Habersham County has registered with, is authorized to use, and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. 13-10-91 (b). Contractor hereby attests that its federal work authorization user identification number and date are as follows:

507933

EEV / Basic Pilot Program User ID Number (E-Verify)

FURTHER AFFIANT SAYETH NOT.

Spencer Shubert

BY: Authorized Officer or Agent Signature

125 Danancy Ln

Contractor Address

CFO

Title of Authorized Officer or Agent of Contractor Above

The Lawn Keeper Lawn Care, Inc.

Company / Contractor Name

7/1/21 -

Date of Contract between Contractor and Habersham County

Alto GA 30510

Contractor City, State, Zip Code

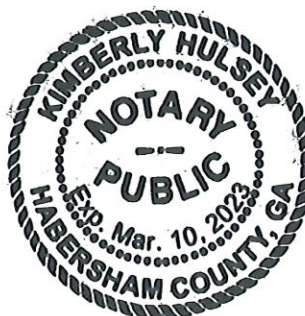
Sworn to and subscribed before me

This 10 day of June, 2021

Kimberly Hulsey

Notary Public

My commission expires: 3-10-2023



* Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603. As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV I Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security in conjunction with the Social Security Administration (SSA).



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HOLMAN AND COMPANY 3655 NORTH POINT PKWY STE 425 ALPHARETTA GA 30005-8889		CONTACT NAME: PHONE (A/C, No, Ext): 770-992-4760 FAX (A/C, No): E-MAIL ADDRESS:	
INSURED THE LAWN KEEPER LAWCARE, INC. 125 DANANCY LN ALTO GA 30510-4813		INSURER(S) AFFORDING COVERAGE INSURER A: SELECTIVE WAY INSURANCE COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PROJECT ☒ LOC OTHER:	☒		S 2043767	11/17/2020	11/17/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY	☒		S 2043767	11/17/2020	11/17/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This Certificate of Liability Insurance was created by Selective on behalf of the agent.

Habersham County is included as additional insured with respect to Automobile, General Liability as required by written contract or agreement.

CERTIFICATE HOLDER

CANCELLATION

Habersham County Board of Commissioners 130 Jacob's Way Clarksville GA 30523	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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