

HABERSHAM COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Addendum #1 FY21 Contract with Legacy Link

DATE: December 16, 2020

- ☒ **RECOMMENDATION**
- ☐ **POLICY DISCUSSION**
- ☐ **STATUS REPORT**
- ☐ **OTHER**

BUDGET INFORMATION:

ANNUAL- **\$641,428**
CAPITAL-

COMMISSION ACTION REQUESTED ON: December 21, 2020

PURPOSE:

Requesting Commission approval for addendum #1 for FY21 (effective July 01, 2020-June 30, 2021) with Legacy Link due to increase in Cares Act funded compensation of **\$75,020** and an increase in county cash requirement and local match towards Congregate and HDM of **\$84,190**. Resulting in an overall increase in total budget cost of **\$9,170**.

BACKGROUND / HISTORY:

The commission approved the FY20 budget contract with Legacy Link on July 10, 2020. Legacy Link has provided an addendum to the contract as funding changed. Habersham County Senior Center provides Nutritional Services for seniors including wellness services, congregate and home-delivered meals. Commission approval is necessary to accept funding changes.

The following sections related to compensation and funding of the contract is listed below:

	<u>Original Contract</u>	<u>Addendum#1</u>
5. Compensation Paid by Legacy to Habersham County		
(b) Nutrition site operation	\$95,448	\$148,437
(c) Home-delivered meals	\$99,169	\$99,169
(c) Congregate	\$26,683	\$26,683
(d) Wellness	\$26,451	\$48,482
Total	\$247,751	\$322,771
6. Non-Federal Funds, county paid cash match/additional fund		
(a) Nutrition	\$8,746	\$8,746
(a) Wellness	\$2,940	\$2,940
(b) Minimum cash requirement Congregate Meals	\$10,177	\$48,267
(b) Minimum cash requirement home-delivered meals	\$61,551	\$69,927
(b) Non-match local resources	\$151,053	\$188,777
Total	\$234,467	\$318,657
Grand Total	\$482,218	\$641,428

OPTIONS:

- 1) Approve recommendation of Addendum #1 to FY21 contract with Legacy Link
- 2) Deny recommendation for approval of Addendum #1 to the FY21 with Legacy Link
- 3) Commission defined alternative

RECOMMENDED SAMPLE MOTION:

Move to approve contract and authorize Chairman Hall's signature.

DEPARTMENT:

Prepared by: Kathy Holcomb

Director: Kathy Holcomb

**ADMINISTRATIVE
COMMENTS:**

_____ **DATE:** _____

County Manager



November 24, 2020

Habersham County Board of Commissioners
Attn: Phil Sutton, County Manager
555 Monroe Street Unit 20
Clarksville, GA 30523

Dear Mr. Sutton:

Enclosed are two (2) original copies of the FY-2021 Addendum #1 Contract between The Legacy Link, Inc. and the Habersham County Board of Commissioners for Nutrition Program Services. This Addendum is for the contract period of July 1, 2020 - June 30, 2021.

After the Addendums have been reviewed and approved, **please sign and notarize both copies and return both copies** to The Legacy Link, Inc.. Mrs. Pat V. Freeman, Chief Executive Officer of The Legacy Link, Inc. will also sign them. A fully executed copy will then be returned to your office.

Please let me know if you have any questions about the enclosed. My phone number is (678) 677-8511 or e-mail at lgearls@legacylink.org.

Sincerely,

A handwritten signature in blue ink that reads "Linda Earls Clark". The signature is written in a cursive style.

Linda Earls Clark
Financial Specialist

Enclosure

**ADDENDUM NO. 1
TO
AGREEMENT**

BETWEEN THE LEGACY LINK, INC., AND HABERSHAM COUNTY BOARD OF COMMISSIONERS FOR THE PROVISION OF Nutrition program and entered into on the first day of July, 2020.

Said agreement is amended to read as follows.

W I T N E S S E T H:

WHEREAS, the Legacy has entered into an Agreement with the Department of Human Services of the State of Georgia for the purpose of carrying out a component of the Legacy Link, Inc., Area Agency on Aging Plan; and

WHEREAS, this component of said Area Plan on Aging is the provision of Material Aid-Individual services to the elderly

2. Description of Services.

(b) Operation of the nutrition site includes serving one meal a day, five days a week (250 days per year) as specified in the Grant Application incorporated herein, for a total of 20,500 units of congregate nutrition services to 282 elderly persons, 53,000 units of home-delivered nutrition services to 390 elderly persons, and providing material aide individual services to 60 elderly persons

5. Compensation.

(b) The total compensation paid by the Legacy to the Contractor for nutrition site operation pursuant to this Agreement shall not exceed One Hundred Forty Eight Thousand Four Hundred Thirty Seven Dollars (\$148,437.00).

(c) The Legacy agrees to provide federal and state funds for congregate meals in the amount of Forty Five Thousand Seven Hundred Twenty Three Dollars (\$45,723.00) and federal and state funds for home-delivered meals in the amount of One Hundred Thirty Nine Thousand Four Hundred Twenty Three Dollars (\$139,423.00).

(d) The Legacy agrees to provide federal funds for material aid individual support services in the amount of Thirty Two Thousand Two Hundred Ninety Seven Dollars (\$32,297.00), and material aid individual caregiver services in the amount of Sixteen Thousand One Hundred Eighty Five Dollars (\$16,185.00).

6. Non-Federal Funds.

(b) The minimum cash requirement for the term of the Agreement being Forty Eight Thousand Two Hundred Sixty Seven Dollars (\$48,267.00) for congregate meals and Sixty Nine Thousand Nine Hundred Twenty Seven Dollars (\$69,927) for home-delivered meals.

The Contractor shall provide the necessary non-match local resources required for the provision of the services listed in Paragraph two (2) of this contract, this amount being One Hundred Eight Eight Thousand Seven Hundred Seventy Seven Dollars (\$188,777.00).

All other terms and conditions of this agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals the day and year first above written.

THE LEGACY LINK, INC.

By: _____

Chief Executive Officer

Subscribed and sworn to
in our presence:

Notary Public

CONTRACTOR:
HABERSHAM COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman

Subscribed and sworn to
in our presence:

Notary Public

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Subscribed and sworn to
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Notary Public

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HABERSHAM COUNTY BOARD OF COMMISSIONERS

By: _____
Chairman

Subscribed and sworn to
in our presence:

Notary Public