



HABERSHAM COUNTY

Office of County Commissioners ~ Habersham County Courthouse

555 Monroe Street, Unit 20, Clarkesville, GA 30523

706-754-6270 Fax: 706-754-1014

www.co.habersham.ga.us

OCCUPATIONAL TAX APPLICATION

Date: _____

Business name: _____

Physical (911) address: _____

City _____ State _____ Zip _____

Mailing address (if different from above): _____

City _____ State _____ Zip _____

Owner/s: _____ Contact person: _____

Contact phone number: _____ E-Mail Address: _____

Type of business: _____ Number of employees: _____

Signature of Applicant: _____

If a State License is required for your business; a copy must be obtained in order to receive an Occupational Tax Certificate

Fees: Please return your form (either by mail, or in person at the above address) with the applicable fee

Employees	Tax Due	Administrative Cost	Total Due
0-5	\$50.00	\$10.00	\$60.00
6-15	\$100.00	\$10.00	\$110.00
16-30	\$200.00	\$10.00	\$210.00
31-50	\$300.00	\$10.00	\$310.00
51-more	\$400.00	\$10.00	\$410.00

Amount Paid: \$ _____

Please see the next page for an additional fee required for certain businesses.

FOR MORE INFORMATION: Call Lisa Ritchie, County Clerk at 706-754-6270

*Under state statute we are required to have on record the number of employees of your business. The number of employees as computed on a full-time position equivalent basis, provided that for the purposes of this computation an employee who works 40 hours or more weekly shall be considered a full time employee and that the average weekly hours of employees who work less than 40 hours shall be divided by 40 to produce full-time.

2010 REGULATORY FEE CERTIFICATE

At its November 21, 2005 meeting, the County Commission adopted an ordinance imposing a regulatory fee, as authorized by O.C.G.A. 48-13-9, in the amount of \$25.00. If your business falls in one of the following categories listed below, an additional \$25.00 fee applies to complete the Occupational Tax Certificate application.

- Building & Construction Contractors, Subcontractors, and Workers
- Taxicab & Limousine Operators
- Stables
- Scrap Metal Processors
- Pawnbrokers
- Firearms Dealers
- Peddlers (**someone who travels about selling his wares**)
- Nursing & Personal Care Homes
- Newspaper Vending Boxes
- Boarding Houses
- Businesses which Provide Appearance Bonds
- Boxing & Wrestling Promoters
- Hotels & Motels (lodging of any kind)
- Hypnotists
- Health clubs, Gyms, Spas (including massage therapy)
- Fortunetellers
- Garbage Collectors
- Burglar & Fire Alarm Installers
- Locksmiths
- Car Dealerships

Affidavit Verifying Status for County Public Benefit Application

By executing this affidavit under oath, as an applicant for a Habersham County, Georgia Business Occupational Tax Certificate, as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a Business Occupational Tax Certificate for _____ . [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant

Date

Printed Name

SUBSCRIBED AND SWORN
BEFORE ME ON THIS _____
DAY OF _____, 20____

* _____
Alien Registration number of non-citizens

Notary Public: _____

My Commission Expires: _____

***NOTE:** O.C.G.A § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below: